



“Helping bring YOU clean water”

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LINCOLN SOIL AND WATER CONSERVATION DISTRICT

Minutes of the Lincoln Soil and Water Conservation District, Regular Meeting, USDA Building, Ivanhoe, MN, March 17, 2010.

Meeting called to order by the Chairman, Daniel Christianson, at 10:04 a.m.

Members Present:

Daniel Christianson, Chair  
Glen Sorensen, Vice Chair  
Conrad Schardin, Secretary  
John Boulton, PR&I  
Joe Weber, Treas. @ 10:15am

District Staff Present:

Pauline VanOverbeke, District Manager  
Dale Sterzinger, Cons. Tech. @ 11:45 am to 1:03 pm  
Ron Madsen, Eng. Tech. @ 11:45 am to 1:03 pm  
Terry Dybsetter, Ed. Coord. @ 11:45 am to 1:08 pm  
Randy Kraus, Farm Bill Assist. @ 11:45 am to 1:03 pm

Others Present:

Curt Blumeyer, Co. Comm. left @ 1:03 pm

NRCS Present:

Dennis Johnson, Dist. Cons. @ 11:45 am to 1:03 pm

AGENDA: An updated agenda was distributed.

MINUTES: The minutes from the February 17, 2010 meeting stand approved as mailed with the following correction. After review of the minutes a typographical error was made and was corrected under the State Cost-Share Approvals. Motion by Sorensen, seconded by Boulton, to correct the error in the February minutes for the project for William Otto, Jr. FY10-03 from 41,967 to \$1,967. Passed 4-0

TREASURER’S REPORT: Motion by Schardin, seconded by Boulton to approve the Treasurer’s Report for February, 2010. Passed 4-0

BILLS: Motion by Sorensen, seconded by Boulton to approve the payment of the bills for \$20,515.72 (see attachment). Passed 4-0

TRANSFER OF FUNDS: Motion by Boulton, seconded by Schardin to approve the transfer \$35,000 from the checking account to MMS. Passed 4-0

ACTUAL AND BUDGETED INCOME AND EXPENDITURE STATEMENT: VanOverbeke handed out the February 2010 yearly actual and budgeted income and expenditure statement for review.

STATE COST-SHARE CONTRACT APPROVALS: Motion by Boulton, seconded by Sorensen to approve the following State Cost-Share Contracts which are all tree projects with Sterzinger being the Technical Representative for the projects: Randy Hauschild, FY09-10 for c-s of \$2,128; Brock Citterman, FY09-11 for c-s of \$1,109 with \$305 being FY09 dollars and \$804 being FY10 dollars; Nathan Nelson, FY10-02 for c-s of \$3,659; Steve Citterman, FY10-04 for c-s of \$1,608; and James Thomas, FY10-05 for c-s of \$914. Passed 4-0

Weber present at this time.

RIM RIPARIAN BUFFER APPLICATIONS: Motion by Schardin, seconded by Weber to approve the RIM Riparian Buffer Applications to be sent to BWSR, which will be put on a waiting list for future funding: Patrick Kelly for 3.2 acres – total easement payment \$9,148.80; James Nichols for 19 acres – total easement payment \$53,143.00. Passed 5-0

DISTRICT SUPERVISOR POLICY-ADOPTED: Motion by Sorensen, seconded by Boulton to approve the adoption of the District Supervisor Policy. Passed 5-0

2010 BUDGET AND FUTURE BUDGETS: The 2010 budget was discussed. Motion by Schardin, seconded by Boulton to terminate the Education Coordinator Position as of May 31, 2010, allowing for scheduled activities to be completed. The termination of this position is due to economic conditions, the workload and budget. Passed 5-0

Madsen, Sterzinger, Kraus, Dybsetter and Johnson were present at this time.

#### REPORTS:

COUNTY COMMISSIONER'S REPORT: Curt Blumeyer, County Commissioner's report follows:

- Road postings are on.
- Took position of the new snowplow.
- Bridge bonding – County 13.
- Working with ARMER radio.
- Joint Powers Agreement with the Public Health and Human Services sharing an administrator.
- RC&D meeting – March 31<sup>st</sup>.
- Legislative Conference next month.

DISTRICT MANAGER'S REPORT: Pauline VanOverbeke, District Manager's report is attached.

EDUCATION COORDINATOR'S REPORT: Terry Dybsetter, Education Coordinator's report follows:

- Education: working on the following presentations: Grubbie Gloves-Lake Benton Preschool class-March 24<sup>th</sup>; Water cycle journey-Lake Benton 4-6-Marcy 31<sup>st</sup>; Mud-Ivanhoe Spring Library Program-April 28<sup>th</sup> and scheduling the 4<sup>th</sup> grade field day.
- Rain Gauge volunteer Ken Swanson retired after 20 years; will come to April Board meeting for his certificate of recognition; Becky and Frank Engels will start reporting in that area.
- News release: nutrient initiative.

ENGINEERING TECHNICIAN'S REPORT: Ron Madsen, Engineering Technician's report follows:

- Wind easements; above the ground is best; not side to side easements.
- State C-S closeout; suggestion to document upland treatment from David Sill.
- County 15 is under water; closed.
- South Branch of the Yellow Medicine River sub-watershed; Sill suggested the district get more involved in the feedlot program.

CONSERVATION TECHNICIAN'S REPORT: Dale Sterzinger, Conservation Technician, reported on the following:

- Pollution problem reported; checked it out; clear water flowing over the dirt covered snow; no feedlot pollution.
- Working on living snow fences with the county.
- State C-S tree projects; over by approx. \$60 of T&A dollars.
- WCA; tile requests; training in Marshall; working on a WCA avoidance; requested Environmental Office to send our office meeting notices so the projects can be checked out for WCA; April 6<sup>th</sup>-County Commissioner meeting to update them on WCA.
- On NRCS training committee; meeting April 20<sup>th</sup>.

FARM BILL ASSISTANT'S REPORT: Randy Kraus, Farm Bill Assistant report follows: CP38 signup started Monday; RIM Riparian Buffer contracts.

DISTRICT CONSERVATIONIST'S REPORT: Dennis Johnson, District Conservationist, report follows:

- Finishing up EQIP ranking of 23 applications for \$373,000; put funds in pools with the applications funded according to the pool they are in.
- 4-signed up for GRP; also ranked.

TUBEX PURCHASE: Motion by Boulton, seconded by Schardin to purchase up to 2,000 tubex from Traverse SWCD at \$1.80 per each. Passed 5-0

RURAL WATER: Weber explained that a landowner from South Dakota getting permitted to irrigate from the South Dakota side (Verdi Aquifer) at a rate of 25% of the Lincoln Pipestone withdrawal. Lincoln-Pipestone Rural Water will be contesting the withdrawal (hearing in April).

Madsen, Kraus, Sterzinger, Johnson and Blumeyer left the meeting at this time.

EDUCATION COORDINATOR POSITION: Chairman Christianson explained to the Education Coordinator, Dybsetter, that the Education Coordinator position is being terminated as of May 31, 2010 which will allow finishing up of scheduled activities.

The next meeting of the Lincoln SWCD will be on Wednesday, April 21 at 7:00 a.m.

The meeting declared adjourned by the Chairman, Christianson, at 1:08 p.m.

APPROVED: \_\_\_\_\_  
DATE SIGNATURE

**DISTRICT MANAGER'S REPORT**  
**PAULINE VANOVERBEKE**  
**MARCH 17, 2010**

LINCPASS: District staff went to the EROS Data Center on March 3<sup>rd</sup> and received our LincPass cards.

2008 STATE C-S CLOSEOUT AND WEB PAGE DISCUSSION: David Sill completed the 2008 State C-S closeout on March 4<sup>th</sup>. David and I discussed the District's web site and what should be on the site. Lincoln SWCD has done a good job at keeping the site up to date and having everything we need and a lot of extras on the site. He suggested having a list of district programs available on the site other than the ones already on with a specific link. The web site has been updated to include a list of programs the district provides.

PERFORMANCE REVIEW PLANS FOR 2010: The employee performance review plans for 2010 have been completed.

POLICIES: I have completed the policy of the SWCD Supervisors and have also been working on redeveloping the Employee/Personnel Policy for the employees. I have completely taken each section and have reworded portions of the policy to coincide with the newly done Redwood Policy or the county policy. The sections I have left to complete are the Disciplinary Action and the Conduct/Ethics sections of the plan.

MN DCP and MN HCSP: A representative from the MNDCP and HCSP reviewed the plans with the employees. Any employee can contribute to the MN DCP. All employees must agree to contribute to the MNHCSP.

2010 CLEAN WATER FUNDS-APPLICATION: Still waiting to hear from BWSR on the work plan and grant agreement. Will need to sit down w/Lyon and YM and discuss the projects that will be implemented with the grant funds.

BUDGET FUNDING: Will hopefully find out more about budget and cuts tomorrow.

OTHER ITEMS:

- Upcoming Meetings: Area V-March 18<sup>th</sup>; selected to serve on the MN River Basin Advisory Committee-March 22<sup>nd</sup>; Our Water-Our Choices-March 24<sup>th</sup>; WLI-Local Committee meeting-March 26<sup>th</sup>; WDP planning-March 29<sup>th</sup>; WLI-April 7<sup>th</sup>.
- Others: Kraus-RIM/WRP meeting-March 23<sup>rd</sup>; Kraus/Madsen-LiDAR-May 11<sup>th</sup>.