

# LINCOLN SOIL AND WATER CONSERVATION DISTRICT . . .



Helping Bring YOU Clean Water

00 S Co. Hwy 5 Suite 2  
Ivanhoe, MN 56142  
507.694.1630 x3  
[www.lincolnswcd.net](http://www.lincolnswcd.net)

## LINCOLN SOIL AND WATER CONSERVATION DISTRICT

Minutes of the Lincoln Soil and Water Conservation District, Regular Meeting, USDA Building, Ivanhoe, MN, September 20, 2017 @ 7:00 a.m.

### Board Members Present:

Conrad Schardin, Chair  
John Boulton, Vice Chair  
Daniel Christianson, Treasurer  
Glen Sorensen, Secretary  
Ronald Bunjer, PRI

### District Staff Present:

Dale Sterzinger, Manager/WCA Admin.  
Colleen Wichern, Administrative Assistant  
Jacob Harrison, Conservation Tech (7:30)  
Randy Kraus, District Tech (8:55)

### District Staff Absent:

Others Present: Joe Drietz, County Commissioner; Dennis Johnson, NRCS; Dick Holmberg, Auditor, (8:45)

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Meeting called to order by the Chairman, Conrad Schardin, at 7:00 a.m.

### **Approve Agenda**

- Motion made to approve agenda
  - Motion – Christianson
  - Second – Boulton
  - Passed – 5-0

### **Minutes of August 16, 2017 Regular Meeting**

- Discussed Minutes. No corrections or additions.
- Motion made to approve minutes of August 16, 2017 regular meeting.
  - Motion – Bunjer
  - Second – Boulton
  - Passed – 5-0

### **Minutes of August 29, 2017 Special Meeting**

- Motion made to approve minutes of August 29, 2017 special meeting.
  - Motion – Bunjer
  - Second – Sorensen
  - Passed – 5-0

### **Treasurer's Report**

- Motion made to approve Treasurer's Report
  - Motion – Boulton
  - Second – Sorensen
  - Passed – 5-0

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**Bills**

- Motion made to approve September bills
  - Motion – Sorensen
  - Second – Boulton
  - Passed – 5-0

**Budget**

- Motion made to approve the changes of decreasing the budget back to \$20,000.00 from \$25,000.00 due to less funds from the state. County allocation requested will be lowered from \$138,000.00 to \$134,400.00 due to less matching state funds.
  - Motion – Christianson
  - Second – Sorensen
  - Passed – 5-0

**Approve healthcare changes to the employee policy**

- Motion made to approve the healthcare changes to the employee policy with an effective date of January 1, 2018.
  - Motion – Bunjer
  - Second – Boulton
  - Passed – 5-0

**Approve well sealing payment to Kyle Thooft (WP-04-WS-17) for \$325.00**

- Motion made to approve the payment on the well sealing for Kyle Thooft (WP-04-WS-17) for \$325.00.
  - Motion – Bunjer
  - Second – Boulton
  - Passed – 5-0

**Bank of the West Banking Account**

- Discussion was held on the closing of the Bank of the West Checking account in Ivanhoe. No motion was made.

**Approve 2016 Annual Report**

- Motion made to approve the 2016 Annual Report.
  - Motion – Sorensen
  - Second – Boulton
  - Passed – 5-0

**Approve Ben Dwire as our 2017 Conservation Farmer of the Year**

- Motion made to approve Ben Dwire as our 2017 Conservation Farmer of the Year.
  - Motion – Christianson
  - Second – Bunjer
  - Passed – 5-0

**Discuss Resolution Packets for the MASWCD State Convention**

- Discussion was held on the resolution packets that were sent out. Resolutions are due to the MASWCD office by November 1, 2017.

**Discuss latest grants received from BWSR (Conservation Delivery 2018 and 2019; State Cost Share 2018 and 2019; Buffer 2018 Dollars, and Local Capacity 2018 Dollars.)**

- Discussion was held on the latest grants that will be received in the near future.

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**Discuss Buffer 2018 \$25,000.00 grant Work Plan**

- Discussion was held on the work plan for the 2018 buffer grant of \$25,000.00.

**Discuss Local Capacity 2018 Work Plan**

- Discussion was held on the Local Capacity 2018 Work Plan.

**Discuss New State Cost Share Policy**

- Discussion was held on the new state cost share policy.
- Motion was made to approve 90% cost share for structural practices.
  - Motion – Christianson
  - Second – Sorensen
  - Passed – 5-0

**Discuss Buffers and the Buffer Cost Share**

- Discussion was held on buffers and buffer cost share.

**Discuss Governance 101 Training (Dale, Colleen and Ron)**

- Dale, Colleen and Ron gave a report on the Governance 101 training that was held in the cities on September 13<sup>th</sup> and 14<sup>th</sup>.

**Discuss Missouri River 1 Watershed 1 Plan progress**

- Discussion was held on the progress of the Missouri River 1 Watershed 1 Plan.

**Discuss YMR 1 Watershed 1 Plan Implementation progress**

- Discussion was held on the YMR 1 Watershed 1 Plan implementation progress.

**Discuss State Convention**

- Discussion was held in regards to the dates of state convention coming up on December 3<sup>rd</sup> through the 5<sup>th</sup>.

**Refund in Health Premiums from SWWC for \$5420.70**

- The district received a refund from SWWC for health insurance premiums for a total of \$5420.70.

**OTHER BUSINESS:**

**2016 Audit Report**

- Dick Holmberg was present to discuss the status of the 2016 Audit.

**Approve well sealing contract to Jeff Jerzak (WP-05-WS-17) for \$325.00**

- Motion made to approve the contract on the well sealing for Jeff Jerzak (WP-05-WS-17) for \$325.00.
  - Motion – Bunjer
  - Second – Sorensen
  - Passed – 5-0

**REPORTS**

- County Commissioners Report (Joe Drietz)
  - The budget is being worked on.
  - Discussion held on broadband access throughout the county.
- District Managers Report
  - Update on construction projects.
  - WCA training coming up.
  - BWSR Academy coming up.
  - Managers training coming up on October 18<sup>th</sup>.
  - WCA Update

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- District Technicians Report
  - Fielding calls on the buffer law.
  - Report on Seeding that Rural water is doing.
- Administrative Assistants Report
  - Report on Governance 101 Training.
  - Report on how Environmental Fair was going.
  - Report on the status of accounts receivable.
- Conservation Technicians Report
  - Update on CREP3
  - GIS Training with NRCS
  - Buffer Support Tool Review
  - Buffer Letter was sent out on September 14<sup>th</sup>
  - Update on ArcGIS class at SMSU
- District Conservationist Report
  - EQIP Update
    - Closed for 2018
    - 21 applications
  - CSP Renewal Process overview
  - Certified Determinations report

The next regular board meeting is scheduled for October 18, 2017 @ 7:00 A.M.

The meeting was adjourned at 9:16 A.M. Motion made by Bunjer, Seconded by Sorensen. Passed 5-0.

APPROVED: \_\_\_\_\_

DATE

SIGNATURE

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