

LINCOLN SOIL AND WATER CONSERVATION DISTRICT . . .



Helping Bring YOU Clean Water

00 S Co. Hwy 5 Suite 2
Ivanhoe, MN 56142
507.694.1630 x3
www.lincolnswcd.net

LINCOLN SOIL AND WATER CONSERVATION DISTRICT

Minutes of the Lincoln Soil and Water Conservation District, Regular Meeting, USDA Building, Ivanhoe, MN, July 19, 2017 @ 7:00 a.m.

Board Members Present:

Conrad Schardin, Chair
John Boulton, Vice Chair(7:00-8:10)
Daniel Christianson, Treasurer
Ronald Bunjer, PRI

District Staff Present:

Dale Sterzinger, Manager/WCA Admin.
Colleen Wichern, Administrative Assistant
Randy Kraus, District Tech
Jacob Harrison, Conservation Tech

Board Members Absent:

Glen Sorensen, Secretary

Others Present: Dennis Johnson, District Conservationist; Joe Drietz, County Commissioner

Meeting called to order by the Chairman, Conrad Schardin, at 7:00 a.m.

Approve Agenda

- Motion made to approve agenda
 - Motion – Boulton
 - Second – Bunjer
 - Passed – 4-0

Minutes of June 21st, 2017 meeting

- Discussed Minutes. No corrections or additions.
- Motion made to approve minutes of June 21, 2017 meeting.
 - Motion – Christianson
 - Second – Bunjer
 - Passed – 4-0

Treasurer's Report

- Motion made to approve Treasurer's Report
 - Motion – Bunjer
 - Second – Boulton
 - Passed – 4-0

Bills

- Motion made to approve July bills
 - Motion – Boulton
 - Second – Bunjer
 - Passed – 4-0

The mission of the Lincoln SWCD is to protect and improve the quality of our water, soil, and natural resources by providing programs and services to the citizens and owners of Lincoln County to implement conservation practices.

EQUAL OPPORTUNITY EMPLOYER

Budget Review modification for County Allocation request

- Motion to approve the modification to the budget review to \$138,000.00 for the county allocation request and for \$25,000.00 to go to the county for Pictometry.
 - Motion – Bunjer
 - Second – Boulton
 - Passed – 4-0

Approve the preliminary 2018 budget.

- Motion made to approve the preliminary 2018 budget.
 - Motion – Christianson
 - Second – Boulton
 - Passed – 4-0

Approve policy amendments that were discussed at the June 21, 2017 board meeting.

- Motion made to approve the policy amendments that were discussed at the June 21, 2017 board meeting.
 - Motion – Bunjer
 - Second – Christianson
 - Passed – 4-0

Approve manager to sign grants.

- Motion made to approve manager to sign grants.
 - Motion – Christianson
 - Second – Bunjer
 - Passed – 4-0

Approve FY-16-02-LC contract payment. Verdi Section 1 Grade Stabilization structure.

- Motion made to approve the FY-16-02-LC contract payment in Verdi Section 1 Grade Stabilization structure.
 - Motion – Bunjer
 - Second – Christianson
 - Passed – 3-0, Schardin abstained

Discuss Redwood River WRAPS interview meeting on August 10th.

- Discussion held on the Redwood River WRAPS progress. The interviews will be held soon for the engineers on the project.

Discuss Ergonomic Assessment completed by MCIT on June 28th, 2017.

- Discussion was held on the ergonomic assessment that was completed in our office by MCIT on June 28, 2017. The assessment was held on each employee's work station.

Field Day Report in Lamberton.

- Colleen gave a report on the Field Day that was held in Lamberton on July 18, 2017.

Staff to work at Farm Fest on August 2, 2017.

- Discussion was held in regards to staff members working at Farm Fest.

SWWC meeting on health insurance on August 24th in Redwood Falls.

- Our information health insurance meeting will be held in Redwood Falls on August 24, 2017 to discuss health insurance options for the upcoming year.

The mission of the Lincoln SWCD is to protect and improve the quality of our water, soil, and natural resources by providing programs and services to the citizens and owners of Lincoln County to implement conservation practices.

OTHER BUSINESS**Operational Agreement**

- Motion to approve the operation agreement with an effective date of July 13, 2017.
 - Motion – Christianson
 - Second – Bunjer
 - Passed – 4-0

Set \$300 flat rate cost share policy for Buffers - \$40,000 cost share grant.

- Discussion held in regards to a flat rate cost share policy for the implementation of the Buffer Law. No decision was made. A cost share policy will be presented at a later date.

Cooperative Working Agreement

- Motion to approve the cooperative working agreement.
 - Motion – Christianson
 - Second – Boulton
 - Passed – 4-0

New Signs around the County

- Discussion was held in regards to replacing the old Lincoln SWCD signs throughout the county.

Approve manager to sign state cost share applications and payments for buffer cost share and well head sealing.

- Motion was made to approve the manager to sign state cost share applications and payments for buffer cost share as well as well head sealing.
 - Motion – Bunjer
 - Second – Boulton
 - Passed – 4-0

Local Capacity Budget

- Discussion was held on breaking down the dollars on the local capacity budget. No decision was made.

Policy Committee meeting with board.

- The Policy Committee met to discuss job descriptions and salary and made a decision in regards to the topics discussed.
- Motion was made to approve the increase of the manager's wage by \$250.00 per month with an effective date of July 1, 2017.
 - Motion – Bunjer
 - Second – Christianson
 - Passed – 3-0

REPORTS

- County Commissioners Report (Joe Drietz)
 - Discussion on turning the roads back to the county.
 - Working on the county budget.
 - New AC units in the county office building.
- District Managers Report
 - Buffers cost share letters and out of compliance letters are being written

The mission of the Lincoln SWCD is to protect and improve the quality of our water, soil, and natural resources by providing programs and services to the citizens and owners of Lincoln County to implement conservation practices.

- Update on construction projects
- Update on Redwood WRAPS
- 1W1P Update on both Yellow Medicine and Missouri
- 25 in 25 Meeting will be held on August 17, 2017
- Budget Update
- EQIP Sign-up
- Report on SWPTSA Meeting
- Update on the Geronimo wind.
- WCA Update
- District Technicians Report
 - Spring seeding is complete. Wetland and Filter strips will begin in August.
 - Emergency hay and grade is now in effect for our county.
 - CRP rates are expected to decrease by 20%.
 - WIA Report.
 - BWSR Report.
- Administrative Assistants Report
 - Audit will be held on August 1, 2017.
 - Report on the status of accounts receivable.
- Conservation Technicians Report
 - RIM spot checks update
 - Letters have been sent to the newspapers for buffer law and storm damage.
- District Conservationist Report
 - Administrative help will be coming back.
 - CSP Update – 7 have been pre-approved
 - EQIP Update
 - Office will be undergoing a program review
- SWPTSA Technician (Tom Foerster)
 - Reported on the 4 projects that are on their way.
 - Reported on the 5 estimates that are currently in the process.
- Soil Conservationist (Levi Campion)
 - In a new position working with the state office on WRP and housed in the Ivanhoe office.

The next regular board meeting is scheduled for August 16, 2017 @ 7:00 A.M.

The meeting was adjourned at 8:52 A.M.

APPROVED: _____

DATE SIGNATURE

The mission of the Lincoln SWCD is to protect and improve the quality of our water, soil, and natural resources by providing programs and services to the citizens and owners of Lincoln County to implement conservation practices.

EQUAL OPPORTUNITY EMPLOYER