

LINCOLN SOIL AND WATER CONSERVATION DISTRICT . . .



Helping Bring YOU Clean Water

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LINCOLN SOIL AND WATER CONSERVATION DISTRICT

Minutes of the Lincoln Soil and Water Conservation District, Regular Meeting, USDA Building, Ivanhoe, MN, March 15th, 2017 @ 10:00 a.m.

Board Members Present:

Conrad Schardin, Chair
John Boulton, Vice Chair
Daniel Christianson, Treasurer
Glen Sorensen, Secretary
Ronald Bunjer, PRI

District Staff Present:

Dale Sterzinger, Manager/WCA Admin.
Colleen Wichern, Administrative Assistant

District Staff Absent:

Randy Kraus, District Tech

Board Members Absent:

None

Others Present: Dennis Johnson, District Conservationist (11:18 AM)

Meeting called to order by the Chairman, Conrad Schardin, at 10:00 a.m.

Approve Agenda

- Motion made to approve agenda
 - Motion – Boulton
 - Second – Sorensen
 - Passed – 5-0

Minutes of February 15th, 2017 meeting

- Discussed Minutes. No corrections or additions.

Treasurer's Report

- Motion made to approve Treasurer's Report
 - Motion – Sorensen
 - Second – Boulton
 - Passed – 5-0

Bills

- Motion made to approve March bills
 - Motion – Boulton
 - Second – Bunjer
 - Passed – 5-0

The mission of the Lincoln SWCD is to protect and improve the quality of our water, soil, and natural resources by providing programs and services to the citizens and owners of Lincoln County to implement conservation practices.

EQUAL OPPORTUNITY EMPLOYER

Signature card for First Security Bank

- Discussed signature card and who can sign for the district. Got signatures.

First Security Bank Deposit Customer Agreement

- Discussed the First Security Bank Deposit Customer Agreement. Got signatures.

Approve to designate First Security Bank of Hendricks the official Depository

- Motion made to designate First Security Bank of Hendricks as the official Depository for 2017
 - Motion – Christensen
 - Second – Boulton
 - Passed – 5-0

Approve the transfer of funds to First Security Bank Checking

- Motion to transfer funds to First Security Bank of Hendricks Checking Account
 - Motion – Boulton
 - Second – Sorensen
 - Passed – 5-0

Approve Position Description for New Technician

- Motion made to approve the new position description of the conservation technician
 - Motion – Christensen
 - Second – Bunjer
 - Passed – 5-0

Approve Position Announcement for New Technician

- Motion made to approve the position announcement for the new conservation technician
 - Motion - Bunjer
 - Second - Sorensen
 - Passed – 5-0

Approve State Cost Share Amendment for Rupp’s Basin Project (reducing cost share from \$7830 to \$2613 due to basin going from farmable to non-farmable)

- Motion made to approve the state cost share amendment in contact number FY16-01 LC
 - Motion – Sorensen
 - Second – Boulton
 - Passed – 5-0

Approve State Cost Share for Schardin Grade Stabilization Project Verdi Township

- Motion to approve the local capacity 2016 state cost share for the Schardin grade stabilization project in Verdi township section 1, contact number FY16-02 LC
 - Motion – Christensen
 - Second – Sorensen
 - Passed – 4-0, Schardin abstained

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Redwood Watershed WRAPS and cost share

- Discussed watershed restoration and protection strategies process and dollars.
- Discussed available cost share within the Redwood Watershed from RCRC.

Approve RCRC Soil Health Seminar \$200 donation

- Motion made to approve supporting the RCRC Soil Health Seminar to be held March 29th, at the Marshall Golf Club with a \$200 donation
 - Motion – Bunjer
 - Second – Schardin
 - Passed – 5-0

Missouri River Watershed update

- Update given on the Missouri River Watershed Group

Health insurance information

- Health insurance discussion held on costs for family insurance. Looking at new options for the future.

Approve Agreement with YMRWD for shared position.

- Discussion held on a draft copy of an agreement to share the Administrative Assistant one day per week with the YMRWD.
- Motion made to give Sterzinger the authority to sign on behalf of the district on the final agreement.
 - Motion – Christensen
 - Second – Sorensen
 - Passed – 5-0

Approve and Sign new MOU with NRCS

- Discussion held on a new Memorandum of Understanding with NRCS. Board signed the new MOU.
- Motion made to approve the new MOU
 - Motion – Boulton
 - Second – Sorensen
 - Passed – 5-0

Update on Financial Report

- Discussed the year-end financial report.

Other Business

- Motion made to pay the county \$15,000.00 for the county pictometry program.
 - Motion – Bunjer
 - Second – Boulton
 - Passed – 5-0

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- Motion made to approve the paying of monthly bills at employees’ discretion
 - Motion – Christensen
 - Second – Bunjer
 - Passed – 5-0
- Motion made to implement CREP3 Program
 - Motion – Boulton
 - Second – Christensen
 - Passed – 5-0

REPORTS

- County Commissioners Report
 - Absent
- District Managers Report
 - Reported on WCA and tree program
 - Reported on E-Link reporting that needs to be completed
 - Reported on progress of reporting deadlines
 - Water plan work with the one watershed one plan committee with the Missouri River Group
- District Technicians Report
 - Absent
- Administrative Assistants Report
 - Reported on E-Link reporting that needs to be completed.
 - Reported on Orientation and gaining computer access.
 - Reported on updating of the books.
- District Conservationist Report
 - Gave an EQIP update.
 - Discussed the updated MOU.
 - Reported on CSP Sign up.

The next regular board meeting is scheduled for April 19, 2017 @ 7:00 a.m.

The meeting was adjourned at 11:46 AM.

APPROVED: _____

DATE SIGNATURE

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EQUAL OPPORTUNITY EMPLOYER