

# LINCOLN SOIL AND WATER CONSERVATION DISTRICT . . .



Helping Bring YOU Clean Water

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## LINCOLN SOIL AND WATER CONSERVATION DISTRICT

Minutes of the Lincoln Soil and Water Conservation District, Regular Meeting, USDA Building, Ivanhoe, MN, December 20, 2017 @ 10:00 a.m.

### Board Members Present:

John Boulton, Vice Chair  
Daniel Christianson, Treasurer  
Glen Sorensen, Secretary

### District Staff Present:

Dale Sterzinger, Manager/WCA Admin.  
Colleen Wichern, Administrative Assistant  
Randy Kraus, District Tech (10:15)  
Jacob Harrison, Conservation Tech

### Board Members Absent:

Conrad Schardin, Chair  
Ronald Bunjer, PRI

Others Present: Dennis Johnson, NRCS District Conservationist (11:00)

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Meeting called to order by the Vice Chairman, John Boulton at 10:03 a.m.

### **Approve Agenda**

- Motion made to approve agenda
  - Motion – Sorensen
  - Second – Christianson
  - Passed – 3-0

### **Minutes of November 15, 2017 Regular Meeting**

- Discussed Minutes. No corrections or additions.
- Motion made to approve minutes of November 15, 2017 regular meeting.
  - Motion – Christianson
  - Second – Sorensen
  - Passed – 3-0

### **Treasurer's Report**

- Motion made to approve Treasurer's Report
  - Motion – Christianson
  - Second – Sorensen
  - Passed – 3-0

### **Bills**

- Motion made to approve October bills
  - Motion – Christianson
  - Second – Sorensen
  - Passed – 3-0

*The mission of the Lincoln SWCD is to protect and improve the quality of our water, soil, and natural resources by providing programs and services to the citizens and owners of Lincoln County to implement conservation practices.*

EQUAL OPPORTUNITY EMPLOYER

**Payment of \$2,259.00 to Kari Rupp for Cost Share Contract Number FY16-01-LC for the construction of 2 Water Sediment Control Basins.**

- Motion made to approve payment of \$2,259.00 to Kari Rupp for cost share contract number FY16-01-LC for the construction of 2 water sediment control basins.
  - Motion – Christianson
  - Second – Sorensen
  - Passed – 3-0

**Payment of \$4,003.55 to Dale Fier for Cost Share Contract Number FY16-LC-03 for the construction of 1 water sediment control basin.**

- Motion made to approve payment of \$4,003.55 to Dale Fier for cost share number FY16-LC-03 for the construction of 1 water sediment control basin.
  - Motion – Sorensen
  - Second – Christianson
  - Passed – 3-0

**Payment of \$1,250.00 to Kris Paluch for Cost Share Contract Number FY17-LC-02 for the construction of 1 water sediment control basin.**

- Motion made to approve payment of \$1,250.00 to Kris Paluch for cost share contract number FY17-LC-02 for the construction of 1 water sediment control basin.
  - Motion – Sorensen
  - Second – Christianson
  - Passed – 3-0

**Security Certificate for SWWC**

- Discussion held in regards to a few of the changes that are taking place with the security certificate and updates that need to be made to give us better options.
- Motion made to approve district manager to carry through with the best option with the security certificate though SWWC
  - Motion – Christianson
  - Second – Sorensen
  - Passed – 3-0

**CREP 3 Technician shared with Yellow Medicine SWCD**

- Discussion was held and an update was given on the status of the CREP 3 technician position.

**Missouri River 1 Watershed 1 plan progress**

- Update on the Missouri River 1 Watershed 1 plan progress was given.

**YMR 1 watershed 1 plan implementation progress**

- Discussion was held and an update was given on the status of the Yellow Medicine River 1 Watershed 1 Plan progress.

**Redwood WRAPS Update**

- No new updated. Next meeting will be held in January.

**Lac Qui Parle WRAPS Update**

- Discussion was held on the Lac Qui Parle WRAPS progress. There is a need for people to serve on the education committee.

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**State Cost Share Audit**

- Everything went well for the state cost share audit. Files were in order.

**MCIT Report**

- \$2,257.00 worth of dividends was returned from MCIT. An Excellence rating was received.

**Performance Reviews and Step and Cost of Living Increases**

- Performance Reviews and Step and Cost of Living Increases will be discussed at the next meeting.

**Task Force Meeting Report**

- Update was given on the task force meeting that was held on December 14, 2017.

**Civil Rights Responsibilities for Partners - NRCS**

- Dennis Johnson reviewed the Civil Rights Responsibilities for Partners with the Board and Staff. Review and update were given on what the responsibility of the SWCD is.

**REPORTS**

- District Managers Report
  - County Commissioner Meeting update; PowerPoint presentation was given.
  - WCA Update
  - Rural Water report: support letter was written.
- District Technicians Report
  - Conservation Plans are complete. There were 76 plans completed.
  - Update on the buffer non-compliance list.
- Administrative Assistants Report
  - Report on the status of accounts receivable.
  - Report on state convention.
  - Update on things at the Yellow Medicine River Watershed District.
- Conservation Technicians Report
  - Update on the buffer law. Approximately 90 waivers have been signed.
  - CREP 3 Update given.
  - Update given on the 7200 trees sold and the 7 tree plantings that are planned for spring.
  - Report given on the survey unit and the upcoming training that will be taking place.
- District Conservationist Report
  - CSP Payment update.
  - Update on EQIP Plans that need to be completed by January 19<sup>th</sup>.

The next regular board meeting is scheduled for January 17, 2018 @ 10:00 A.M.

The meeting was adjourned at 11:13 A.M. Motion made by Christianson, Seconded by Sorensen. Passed 3-0.

APPROVED: \_\_\_\_\_

DATE SIGNATURE

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EQUAL OPPORTUNITY EMPLOYER