

# LINCOLN SOIL AND WATER CONSERVATION DISTRICT . . .



Helping Bring YOU Clean Water

200 S Co. Hwy 5 Suite 2  
Ivanhoe, MN 56142  
507.694.1630 x3  
[www.lincolnswcd.net](http://www.lincolnswcd.net)

## LINCOLN SOIL AND WATER CONSERVATION DISTRICT

Minutes of the Lincoln Soil and Water Conservation District, Regular Meeting, USDA Building, Ivanhoe, MN, November 15, 2017 @ 10:00 a.m.

### Board Members Present:

John Boulton, Vice Chair  
Daniel Christianson, Treasurer  
Glen Sorensen, Secretary  
Ronald Bunjer, PRI

### District Staff Present:

Dale Sterzinger, Manager/WCA Admin.  
Colleen Wichern, Administrative Assistant  
Randy Kraus, District Tech (10:15)

### Board Members Absent:

Conrad Schardin, Chair

### District Staff Absent:

Jacob Harrison, Conservation Tech

Others Present: Dennis Johnson, NRCS District Conservationist; Dick Holmberg, Auditor (10:10 – 10:25); Tom Foerster (11:15)

---

Meeting called to order by the Vice Chairman, John Boulton at 10:00 a.m.

### **Approve Agenda**

- Motion made to approve agenda
  - Motion – Sorensen
  - Second – Bunjer
  - Passed – 4-0

### **Minutes of October 18, 2017 Regular Meeting**

- Discussed Minutes. No corrections or additions.
- Motion made to approve minutes of October 18, 2017 regular meeting.
  - Motion – Christianson
  - Second – Sorensen
  - Passed – 4-0

### **Treasurer's Report**

- Motion made to approve Treasurer's Report
  - Motion – Bunjer
  - Second – Christianson
  - Passed – 4-0

### **Bills**

- Motion made to approve October bills
  - Motion – Bunjer
  - Second – Sorensen
  - Passed – 4-0

*The mission of the Lincoln SWCD* is to protect and improve the quality of our water, soil, and natural resources by providing programs and services to the citizens and owners of Lincoln County to implement conservation practices.

EQUAL OPPORTUNITY EMPLOYER

**Local Capacity 16 Grant**

- Discussion was held on the Local Capacity 16 Grant Reconciliation process. Jason Beckler and Julie Krebs from The Board of Water and Soil Resources were here to complete the reconciliation process.

**Trimble R10 Survey Unit**

- Discussion was held in regards to the benefits of the districting owning their own survey unit.
- Motion made to purchase the Trimble R10 Survey unit for \$21,559.51.
  - Motion – Bunjer
  - Second – Christianson
  - Passed – 4-0

**CREP 3 Technician shared with Yellow Medicine SWCD**

- Discussion was held on the possibility of sharing a CREP 3 Technician with Yellow Medicine SWCD to help promote the CREP 3 program. The technician would be located in our office. This is a position that would be BWSR funded and be a 30-month position.
  - Motion made to approve a CREP 3 Technician to be shared with Yellow Medicine SWCD
    - Motion – Christianson
    - Second – Bunjer
    - Passed – 4-0

**National Association of Conservation Districts Dues**

- Motion made to approve \$775.00 to the National Association of Conservation Districts for dues.
  - Motion – Bunjer
  - Second – Sorensen
  - Passed – 4-0

**MASWCDE Dues**

- Discussion was held in regards to the fact that dues this year would be \$80.00.

**Buffer Law Update**

- Discussion was held in regards to the status of the buffer law. There are currently about 40 individuals throughout the county that have not been heard from. Most of the 40 parcels are very small parcels or parcels that do not want to do anything.

**Buffers and the Buffer Cost Share**

- Discussion was held in regards to the Buffer Law going to enforcement at the end of 2018.

**Missouri River 1 Watershed 1 Plan progress**

- Discussion was held on the progress of the Missouri River 1 Watershed 1 Plan.

**YMR 1 Watershed 1 Plan Implementation progress**

- Discussion was held on the YMR 1 Watershed 1 Plan implementation progress.

**Redwood WRAPS Update**

- Discussion was held on the Redwood WRAPS progress. The first meeting with the consultant has been held.

**Lac Qui Parle WRAPS Update**

- There has been no recent meeting of the Lac Qui Parle WRAPS.

**Discuss State Convention**

- Discussion was held in regards to the dates of state convention coming up on December 3<sup>rd</sup> - 5<sup>th</sup>.

**MASWCD Area V Meeting (November 16, 2017)**

- Discussion was held about the upcoming Area V Meeting.

*The mission of the Lincoln SWCD is to protect and improve the quality of our water, soil, and natural resources by providing programs and services to the citizens and owners of Lincoln County to implement conservation practices.*

**Audit Report (Dick Holmberg)**

- Dick Holmberg was present for an Audit Report.
- Motion made to approve the 2016 Audit Report conducted by Dick Holmberg.
  - Motion – Bunjer
  - Second – Sorensen
  - Passed – 4-0

**OTHER BUSINESS:**

**Yellow Medicine Watershed District**

- Discussion was held in regards to the changes that have taken place at the Yellow Medicine Watershed District.

**Employee Reviews**

- Discussion was held in regards to employee reviews taking place in December.

**REPORTS**

- District Managers Report
  - Update on construction projects.
  - County Commissioner Meeting update.
  - WCA Update
- District Technicians Report
  - Conservation Plans are due on December 15<sup>th</sup>. Approximately 66 to complete.
- Administrative Assistants Report
  - Report on the status of accounts receivable.
  - BWSR Grant Reconciliation.
  - E-link Reporting.
  - BWSR Academy Training Report.
- Conservation Technicians Report
  - Update on the BuffCAT Tool
  - 80 out of compliance with the buffer law
  - Currently flagging buffers
  - Working on tree plantings and ordering trees.
  - Update on BWSR Academy Training
- District Conservationist Report
  - EQIP and CSP Payment update.
  - 1026 Certified Determinations – Currently a 7 month waiting period.
  - Certified Determinations report
- Southwest Prairie Technical Service Area
  - Update on the status of current projects.
  - Report given on the possibility of a few future projects that could take place.

The next regular board meeting is scheduled for December 20, 2017 @ 10:00 A.M.

The meeting was adjourned at 11:30 A.M. Motion made by Bunjer, Seconded by Sorensen. Passed 4-0.

APPROVED: \_\_\_\_\_

DATE

SIGNATURE

*The mission of the Lincoln SWCD is to protect and improve the quality of our water, soil, and natural resources by providing programs and services to the citizens and owners of Lincoln County to implement conservation practices.*

EQUAL OPPORTUNITY EMPLOYER