

LINCOLN SOIL AND WATER CONSERVATION DISTRICT . . .



Helping Bring YOU Clean Water

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LINCOLN SOIL AND WATER CONSERVATION DISTRICT

Minutes of the Lincoln Soil and Water Conservation District, Regular Meeting, USDA Building, Ivanhoe, MN, October 18, 2017 @ 7:00 a.m.

Board Members Present:

John Boulton, Vice Chair
Daniel Christianson, Treasurer
Glen Sorensen, Secretary
Ronald Bunjer, PRI

District Staff Present:

Dale Sterzinger, Manager/WCA Admin.
Colleen Wichern, Administrative Assistant
Jacob Harrison, Conservation Tech (7:35)

Board Members Absent:

Conrad Schardin, Chair

District Staff Absent:

Randy Kraus, District Tech

Others Present: Joe Drietz, County Commissioner; Dennis Johnson, NRCS (8:45)

Meeting called to order by the Vice Chairman, John Boulton at 7:00 a.m.

Approve Agenda

- Motion made to approve agenda
 - Motion – Bunjer
 - Second – Sorensen
 - Passed – 4-0

Minutes of September 20, 2017 Regular Meeting

- Discussed Minutes. No corrections or additions.
- Motion made to approve minutes of September 20, 2017 regular meeting.
 - Motion – Bunjer
 - Second – Sorensen
 - Passed – 4-0

Treasurer's Report

- Motion made to approve Treasurer's Report
 - Motion – Christianson
 - Second – Sorensen
 - Passed – 4-0

Bills

- Motion made to approve October bills
 - Motion – Bunjer
 - Second – Sorensen
 - Passed – 4-0

The mission of the Lincoln SWCD is to protect and improve the quality of our water, soil, and natural resources by providing programs and services to the citizens and owners of Lincoln County to implement conservation practices.

EQUAL OPPORTUNITY EMPLOYER

Approve and Sign MOA for Yellow Medicine River one watershed one plan implementation

- Motion made to approve the MOA for the Yellow Medicine River one watershed one plan implementation.
 - Motion – Sorensen
 - Second – Christianson
 - Passed – 4-0

Approve Payment to Bob Nichols for \$325.00 well sealing contract WP-06-WS-17

- Motion made to approve the \$325.00 payment to Bob Nichols for the well sealing contract WP-06-WS-17.
 - Motion – Christianson
 - Second – Bunjer
 - Passed – 4-0

Approve Local Capacity Cost Share contract number FY17-LC-02 for Kris Paluch’s Basin project \$1,875.00

- Motion made to approve the local capacity cost share contract number FY17-LC-02 for Kris Paluch’s basin project of \$1875.00
 - Motion – Sorensen
 - Second – Bunjer
 - Passed – 4-0

Approve State Cost Share Contract number FY17-02 for David Boulton waterway project \$3,922.00

- Motion made to approve state cost share contract number FY17-02 for David Boulton waterway project of \$3,922.00.
 - Motion – Christianson
 - Second – Sorensen
 - Passed – 3-0; Boulton Abstained.

Discuss moving forward with a CREP 3 Technician shared with Yellow Medicine SWCD

- Discussion was held in regards to moving forward with a CREP 3 technician that would be shared with Yellow Medicine SWCD.

Discuss Resolution Packets for the MASWCD State Convention

- Discussion was held on the resolution packets that were sent out. Resolutions are due to the MASWCD office by November 1, 2017.

Discuss MDA Verdi Township Well Testing Project

- Discussion was held in regards to the well testing project what will be taking place in Verdi township.

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Discuss Buffer 2018 \$25,000.00 grant Work Plan and Local Capacity 2018 \$100,000.00 grant Work Plan

- Discussion was held on the work plan for the 2018 buffer grant of \$25,000.00.
- Discussion was held on the work plan for the Local Capacity 2018 grant of \$100,000.00
- Motion was made to approve the Buffer 2018 grant work plan of \$25,000.00 (\$25,000.00 will be allocated to Technical and Engineering) and the Local Capacity 2018 work plan of \$100,000 (\$40,000.00 will be allocated to Administration Position; \$40,000.00 will be allocated to Technician Position; \$15,000.00 will be allocated to cost share; \$5,000.00 will be allocated to Education.)
 - Motion – Christianson
 - Second – Bunjer
 - Passed – 4-0

Discuss Buffers and the Buffer Cost Share

- Discussion was held on buffers and buffer cost share.

Discuss Missouri River 1 Watershed 1 Plan progress

- Discussion was held on the progress of the Missouri River 1 Watershed 1 Plan.

Discuss YMR 1 Watershed 1 Plan Implementation progress

- Discussion was held on the YMR 1 Watershed 1 Plan implementation progress.

Discuss State Convention

- Discussion was held in regards to the dates of state convention coming up on December 3rd through the 5th.

Audit Report (Dick Holmberg)

- Dick Holmberg was not present for an Audit Report. Extension has been filed for the completion of the 2016 Audit.

OTHER BUSINESS:**Cost Share Policy**

- Motion made to approve the cost share policy
 - Motion – Bunjer
 - Second – Christianson
 - Passed – 4-0

Approve well sealing payment to Jeff Jerzak (WP-05-WS-17) for \$325.00

- Motion made to approve the payment on the well sealing for Jeff Jerzak (WP-05-WS-17) for \$325.00.
 - Motion – Christianson
 - Second – Sorensen
 - Passed – 4-0
 - Passed – 5-0

Approve six month pay increase for Jacob Harrison. Completed the six-month probation period. New pay rate to start November 1st, 2017.

- Motion made to approve a pay increase of \$1.50 per hour for Jacob Harrison with an effective date November 1st, 2017.
 - Motion – Christianson
 - Second – Sorensen
 - Passed – 4-0

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Postage Machine/Stamps

- Discussion was held in regards to a postage machine or other alternative for the district instead of using stamps.
- Motion made to explore options and grant authorization to manager to move forward with a decision on an alternative to utilizing stamps.
 - Motion – Christianson
 - Second – Sorensen
 - Passed – 4-0

REPORTS

- County Commissioners Report (Joe Drietz)
 - Update given on latest commissioners meeting.
- District Managers Report
 - Update on construction projects.
 - BWSR Academy coming up.
 - County Commissioner Meeting update.
 - WCA Update
- District Technicians Report
 - No report.
- Administrative Assistants Report
 - Report on the status of accounts receivable.
 - Update on the 2016 Audit.
 - BWSR Grant Reconciliation.
 - E-link Reporting.
- Conservation Technicians Report
 - Update on CREP3
 - Buffer Update
 - Update on ArcGIS class at SMSU
 - Update on tree plans (3 in progress)
- District Conservationist Report
 - EQIP and CSP Payment update.
 - EQIP ranking will be starting soon.
 - CSP Renewal Process overview
 - Certified Determinations report

The next regular board meeting is scheduled for November 15, 2017 @ 10:00 A.M.

The meeting was adjourned at 9:00 A.M. Motion made by Bunjer, Seconded by Christianson. Passed 4-0.

APPROVED: _____

DATE SIGNATURE

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