

LINCOLN SOIL AND WATER CONSERVATION DISTRICT . . .



Helping Bring YOU Clean Water

200 S Co Hwy 5, Suite 2  
Ivanhoe, MN 56142  
507.694.1630 x3  
[www.lincolnswcd.net](http://www.lincolnswcd.net)

LINCOLN SOIL AND WATER CONSERVATION DISTRICT

Minutes of the Lincoln Soil and Water Conservation District, Regular Meeting, USDA Building, Ivanhoe, MN, June 15, 2016.

Meeting called to order by the Chairman, Daniel Christianson, at 7:02 a.m.

Members Present:

Daniel Christianson, Chair  
Conrad Schardin, Treasurer  
John Boulton, PR&I  
Glen Sorensen, Vice Chair  
Joe Weber, Secretary

District Staff Present:

Pauline VanOverbeke, District Manager, left @ 9:02 a.m.  
Jeff Berens, District Tech #1, 8:11-9:02 a.m.  
Dale Sterzinger, Cons Tech/WCA Admin, 8:11-9:02 a.m.  
Randy Kraus, District Tech, 8:23-8:30 a.m.

Others Present:

Don Evers, County Commissioner, left at 9:02 a.m.

AGENDA: An updated agenda was distributed. Motion by Weber, seconded by Boulton to approve the agenda as presented. Passed: 5-0.

MINUTES: The minutes from the April 20, 2016, meeting stand approved as mailed.

TREASURER'S REPORT: Motion by Weber, seconded by Boulton to approve the Treasurer's Report for April, 2016. Passed: 5-0.

BILLS: Motion by Schardin, seconded by Boulton to approve the payment of the bills for May of \$310,776.08 and for June of \$105,835.63 and to pay Kraus mileage for two trips back to the office after he was already home (attachments). Passed: 5-0.

WATER PLAN BILLS: Motion by Sorensen, seconded by Schardin to pay the water plan bills in the amount of \$12,196.36 (in with bills). Passed: 5-0.

MAWQCP: Motion by Sorensen, seconded by Boulton to approve the MN Ag Water Quality Certification of \$100 incentive for completion of the assessment tool and certification if necessary for the following: William Behnke, Jeff Jerzak, Tom Boulton, Randy Nielsen, Richland Eggs, Richland Farms, Paul Sterzinger, David Sterzinger, Andy Weber, Lance Weber. Passed: 5-0.

ACTUAL AND BUDGETED INCOME AND EXPENDITURE STATEMENT: Actual and budgeted income and expenditure statement for April, 2016 (April Minutes).

DISTRICT TECHNICIAN #1 PAY INCREASE: Motion by Schardin, seconded by Sorensen to approve the District Technician #1 pay increase (6 month) \$1.00; July 1, 2016. Passed: 5-0.

NACD LEADERSHIP FORUM/TOUR: The NACD Leadership Forum & Tour; July 15-19, 2016 Minneapolis, MN was discussed. No interest in attending.

2015 AUDIT: Motion by Weber, seconded by Sorensen to approve Holmberg LTD to do the 2015-audit. Passed: 5-0.

*The mission of the Lincoln SWCD is to protect and improve the quality of our water, soil, and natural resources by providing programs and services to the citizens and owners of Lincoln County to implement conservation practices.*

EQUAL OPPORTUNITY EMPLOYER

DISTRICT FUNDS/HELP FUND PICTOMETRY: VanOverbeke suggested the District help support/fund the counties Pictometry program with district funding. Consideration for next year when the flight is done again.

BWSR GRANT AGREEMENTS: Motion by Boulton, seconded by Sorensen to approve the Chairman to sign all incoming BWSR Grant Agreements as they come in for signature. Passed: 5-0.

BWSR GRANT FINAL FINANCIAL REPORTS: Motion by Sorensen, seconded by Boulton to approve District Manager to sign all BWSR Grant Final Financial Reports as the programs are completed. Passed: 5-0.

FY16-MAWQCP FINAL FINANCIAL REPORT: Motion by Schardin, seconded by Sorensen to approve the FY2016 MAWQCP Grant final financial report. Passed: 5-0.

MAWQCP REQUEST FOR ADDITIONAL FUNDS: Motion by Schardin, seconded by Sorensen to approve the MAWQCP completion of the first \$6,000 and request an additional \$6,000 with completion by December 31, 2016. Passed: 5-0.

FBA FY17 GRANT APPROVED @ 70% FTE: FYI; the FBA FY2017 Grant approve at 70% FTE total grant-\$45,500; Local Match (10%)-\$4,550; State Share-90% \$40,950.

WIA PROGRAM AGREEMENT AMENDMENT: Motion by Schardin, seconded by Boulton, to approve the WIA Program Agreement Amendment; \$8,500; total contract amount \$17,500; which the District Manager and District Technician signed. Passed: 5-0.

LOCAL CAPACITY FUNDS; MOVE FUNDS: DRILL: Motion by Schardin, seconded by Boulton to approve moving FY16 Local Capacity funds of \$11,236 from the administrative assistant funding to Technology/Equipment funds and to utilize the funds of \$11,236 for the purchase of a Brillion Drill; total cost of \$15,500 in which rent on it would be \$8/acre; the remaining \$4,264 will be district funds used for the purchase. Passed: 5-0. COPIER: Also discussed for future technology purchases with Local Capacity funds would be the purchase of a copier (cost-estimate) of a Konica Minolta copier of \$10,013 plus optional staple/multiple fold-\$1,261. No action taken on the purchase of a copier at this time.

MN DNR GROUNDWATER MONITORING AGREEMENT-FY17: Motion by Schardin, seconded by Weber to approve the MN DNR Groundwater Level Monitoring Agreement FY2017 and have Christianson and Sorensen sign the agreement. Passed: 5-0.

YELLOW MEDICINE 1W1P REVIEW: VanOverbeke reviewed with the board the Yellow Medicine 1W1P overview and the Targeted Implementation Plan which is open for comments until July 15, 2016

FYI: The Legislative Platform Outcomes was distributed.

JULY BOARD MEETING: The July board meeting will be held on Wednesday, July 20, 2016 at 7:00 a.m.

#### REPORTS:

Sterzinger and Berens present at this time.

COUNTY COMMISSIONER'S REPORT: Don Evers, County Commissioner, reported on the following:

- Air conditioner went out on the 3<sup>rd</sup> floor of the courthouse; will be installing a new one.
- Road projects; dealing with DNR with the topeka shiner, frogs, etc., Co Rd9; Co Rd 134-grind down; wind mills-substaion along road; talking about abandoning other roads.
- Two wind turbine projects planning on coming into the county.
- Transit; combined with Lyon County; saved about \$75,000.
- Parks are all full for the summer; seven more hookups in Norwegian Creek Park; Lake Shaoktan-weeds/good weeds; AIS was discussed.
- Buffer dollars coming.

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Kraus present at this time.

DISTRICT TECHNICIAN’S REPORT: Randy Kraus, Farm Bill Technician, reported on the following:

- Seeding; Brillion Drill has 630 acres on it so far; approximately 350 acres left to seed; 140 hours on the red tractor.

Kraus left at this time.

DISTRICT MANAGER’S REPORT: Pauline VanOverbeke, District Manager/WP Coordinator, reported on the following:

- Yellow Medicine 1W1P: In the process of reviewing the 1W1P for final corrections before the review period is done; July 15<sup>th</sup>.
- Server Project will just be Redwood and Lincoln SWCDs.
- LPRW; attended a meeting concerning capture zones; talked with Kraus about contacting landowners from our Verdi CWF Grant and see if they are still utilizing spring application, variable rate, etc.
- IRS letter; paid them \$246.19; balance due (\$243.04-due; \$3.15-interest) from December 31, 2015.
- Missouri 1W1P; draft 1W1P for the Missouri River Basin Watershed has been sent in for the FY16 RFP.
- Jeff Nielsen’s retiring; retirement party-July 6, 2016.

CONSEVATION TECHNICIAN/WCA ADMINISTRATOR’S REPORT: Dale Sterzinger, Conservation Technician/WCA Administrator, reported on the following:

- Tree Program: 15,000 trees sold; accounts receivable is 449,412.86; cost-share papers are being don now.
- WCA; have completed a restoration order; working on another restoration order; have tile requests to catchup on.
- Have run the tractor/drill to help out.

DISTRICT TECHNICIAN #1’s REPORT: Jeff Berens, District Technician #1, reported on the following:

- Buffers: DNR maps should be coming out in July; issues can still be brought up for changes; BWSR working on a tracking tool; compliance; trying to simplify things; will need to monitor other waters, if we are not going to do this we will need a reason why; the other waters will need to be recognized by July, 2017.
- MAWQCP; 10 people are done with the assessment tool; about half could get qualified for certification providing a few changes are made.
- Helping out where needed.

Meetings:

- Local Work Group meeting-June 28<sup>th</sup> at 10:00 a.m.
- RCRC meeting-July 7<sup>th</sup> at 9:00 a.m. in Marshall. Sorensen cannot make it.

The meeting was adjourned at 9:02 a.m. followed with a closed meeting for a personnel issue.

APPROVED: \_\_\_\_\_

DATE

SIGNATURE