

LINCOLN SOIL AND WATER CONSERVATION DISTRICT . . .



Helping Bring YOU Clean Water

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LINCOLN SOIL AND WATER CONSERVATION DISTRICT

Minutes of the Lincoln Soil and Water Conservation District, Regular Meeting, USDA Building, Ivanhoe, MN, February 3, 2016.

Meeting called to order by the Chairman, Daniel Christianson, at 10:06 a.m.

Members Present:

Daniel Christianson, Chair
Conrad Schardin, Secretary
John Boulton, PR&I

Members Absent:

Joe Weber, Treasurer
Glen Sorensen, Vice Chair

District Staff Present:

Pauline VanOverbeke, District Manager
Jeff Berens, District Tech #1, 11:00 am
Randy Kraus, District Tech, 11:00 am

NRCS Staff Present:

Dennis Johnson, Dist. Conservationist @ 11:00 am

AGENDA: An updated agenda was distributed. Motion by Boulton, seconded by Schardin to approve the agenda as presented. Passed: 3-0.

Christianson called for nominations for the following offices for 2016:

ELECTION OF OFFICERS: Motion by Boulton, seconded by Schardin to leave the officer positions the same as 2015 and to cast a unanimous ballot. Passed: 3-0.

APPOINTMENTS-COMMITTEES: Motion by Schardin seconded by Boulton to appoint the following members on the committees: RCRCA: delegate-Sorensen, alternate-Schardin, then Boulton; SWPTSA: delegate-Christianson, alternate-Sorensen; LqP Watershed-Clean Water Partnership Team-Boulton, Yellow Medicine Watershed Advisory Committee: Sorensen; Personnel Committee: Weber and Schardin; and the LPRW Resource Advisory-Schardin. Passed: 3-0.

DESIGNATION OF OFFICIAL PAPER: Motion by Schardin, seconded by Boulton to designate the Ivanhoe Times as the official paper for 2016. Passed: 3-0.

DESIGNATION OF TAA FOR STATE C-S AND C-S RATE: Motion by Boulton, seconded by Schardin to designate the following for the TAA for State C-S Projects: Sterzinger as the Technician for all tree projects and alternative intakes and Kraus as the Technician on all ecological practices, unless otherwise stated in minutes and to set the State C-S rate for 2016 at a rate not to exceed 75% cost-share. Passed: 3-0.

DESIGNATION OF BANKS: Motion by Boulton, seconded by Schardin to designate the following banks for the Lincoln SWCD: Bank of the West, Ivanhoe-Checking Account and Flex Checking Account and First Security Bank, Hendricks for the Money Market Savings Account. Passed: 3-0.

2016 MILEAGE RATE: Motion by Schardin, seconded by Boulton to go with the federal mileage rate of \$.54 per mile. Passed: 3-0.

MINUTES: The minutes from the December 16, 2015, meeting stand approved as mailed.

TREASURER'S REPORT: Motion by Boulton, seconded by Schardin to approve the Treasurer's Report for December, 2015. Passed: 3-0.

The mission of the Lincoln SWCD is to protect and improve the quality of our water, soil, and natural resources by providing programs and services to the citizens and owners of Lincoln County to implement conservation practices.

EQUAL OPPORTUNITY EMPLOYER

BILLS: Motion by Boulton, seconded by Schardin to approve the payment of the bills for January \$27,448.50 and for February bills \$40,212.90 (attachment). Passed: 3-0.

ACTUAL AND BUDGETED INCOME AND EXPENDITURE STATEMENT: The actual and budgeted income and expenditure statement for January and February, 2016 (attached).

2015 FINANCIAL REPORT AND FUND BALANCES: The 2015 Financial Report is complete but must include the GASB 68 (PERA) information. Will complete the end of February. Fund balances discussed. Motion by Schardin, seconded by Boulton to move \$20,000 from undesignated funds to the Vehicle Fund Balance. Passed: 3-0.

2015 BUDGET: Motion by Schardin, seconded by Boulton to approve the 2016 budget. Passed: 3-0.

2015 ANNUAL REPORT: Motion by Boulton, seconded by Schardin to approve the 2015 Annual Report. Passed: 3-0.

2016 ANNUAL PLAN: Motion by Schardin, seconded by Boulton, to approve the 2016 Annual Plan. Passed: 3-0.

AREA V MEETING: The Area V meeting is scheduled for February 13, 2016 at St. Stephens Lutheran Church in Marshall.

APPROVE RESOLUTION TO ADOPT LINCOLN COUNTY COMPREHENSIVE LOCAL WATER PLAN AS LINCOLN SWCD COMPREHENSIVE PLAN: FYI: this was done last year to cover as follows: Lincoln County Comprehensive Local Water Plan as the Lincoln SWCD Comprehensive Plan for 2015-2016 (February 4, 2015 to December 31, 2016).

2016 EMPLOYEE POLICY: Motion by Schardin, seconded by Boulton to approve the 2016 Employee Policy. Passed: 3-0.

NEW BUILDING LEASE (MORIARTY RENTALS): Motion by Schardin, seconded by Boulton to approve the 10-year building Lease (Moriarty Rentals) for a total of \$202,867.20 at a rate of \$1,690.56 per month which will be direct payment starting with the April, 2016 payment and to request the lesser to change the locks on the SWCD door as others have keys for this door. Passed: 3-0.

NEW BUILDING OPEN HOUSE: The new building open house is scheduled for March 30th from 10-3 p.m.

MASWCD LEGISLATIVE BRIEFING/DAY AT CAPITOL: The MASWCD legislative briefing/day at the Capitol is March 21-22. Currently Boulton, Schardin, VanOverbeke, Sterzinger, and Berens will be attending.

HANDOUTS: MASWCD Tidbits and statement from Governor Dayton on Water Quality Buffer Law. Kraus, Berens, and Johnson present at this time.

REPORTS:

DISTRICT MANAGER'S REPORT: Pauline VanOverbeke, District Manager, reported on the following:

- Year-end Reporting: All eLINK reporting has been completed along with the financial statements except for GASB 68 (PERA Info), 2016 Annual Plan, 2015 Annual Report, Website reporting, etc.
- 1W1P just a meeting or two left before the draft plan will be ready for review.
- MN River Congress and Resolution from Area II MN River Basin Projects, Inc opposing the creation of.
- Pay Equity Report will be due again in January 2017.
- BBR; will need to be done this spring.
- MASWCD Leadership Institute for Problem Solving.
- Will serve on the MASWCD Financial Committee again this year.
- SWPTSA interviews for a Civil Engineering Technician last week.

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OFFICE CHAIRS: Office Chairs; Motion by Schardin, seconded by Boulton to purchase up to four chairs of which two for new staff will not be purchased until the local capacity funding is approved to be spent. Ayes: All.

CONSEVATION TECHNICIAN/WCA ADMINISTRATOR’S REPORT: VanOverbeke reported for Dale Sterzinger, Conservation Technician/WCA Administrator:

- Working on tree projects and estimates.

DISTRICT TECHNICIAN’S REPORT: Randy Kraus, Farm Bill Technician, reported on the following:

- Have a lot of interest in CRP; to date 74 contracts.
- Some CRP/CREP comping out.
- Rental of two tractors was discussed. Kraus is to check into renting two tractors this spring.

DISTRICT TECHNICIAN #1’s REPORT: Jeff Berens, District Technician #1, reported on the following:

- Working on paperwork, meetings, buffer information as it comes out along with township mapping for the buffer program.

NRCS-SOIL CONSERVATIONIST’S REPORT: Dennis Johnson, District Conservationist, reported on the following:

- EQIP; big workload; 31 applications with 6 or so backing out; interest in tree shelterbelts, cover crops, WSCBs, grazing projects, and a feedlot.
- Will be closing on a WRP/RIM Contract.

The next meeting is scheduled for March 16, 2016 at 10:00 am.

The meeting declared adjourned by the Chair, Christianson at 11:45 a.m.

APPROVED: _____

DATE

SIGNATURE