

LINCOLN SOIL AND WATER CONSERVATION DISTRICT . . .



Helping Bring YOU Clean Water

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LINCOLN SOIL AND WATER CONSERVATION DISTRICT

Minutes of the Lincoln Soil and Water Conservation District, Regular Meeting, USDA Building, Ivanhoe, MN, February 4, 2015.

Meeting called to order by the Chairman, Daniel Christianson, at 10:07 a.m.

Members Present:

Daniel Christianson, Chair  
Conrad Schardin, Secretary  
Joe Weber, Treasurer  
John Boulton, PR&I

Members Absent:

Glen Sorensen, Vice Chair

District Staff Present:

Pauline VanOverbeke, District Manager  
Dale Sterzinger, Cons Tech/WCA, 11:12 am to 12:50 pm  
Randy Kraus, Farm Bill Tech, 11:12 am

NRCS Staff Present:

Dennis Johnson, Dist. Conservationist @ 10:25 am

Others Present:

Joe Drietz, County Commissioner, left at 11:41 am

AGENDA: An updated agenda was distributed. Motion by Boulton, seconded by Schardin to approve the agenda as presented. Passed: 4-0.

Christianson called for nominations for the following offices for 2015:

ELECTION OF OFFICERS: Motion by Boulton, seconded by Weber to leave the officer positions the same as 2014 and to cast a unanimous ballot. Passed: 4-0.

APPOINTMENTS-COMMITTEES: Motion by Boulton seconded by Weber to leave all positions on the committees the same as in 2014-RCRCA: Glen Sorensen, delegate; Conrad Schardin, alternate; SWPTSA: Daniel Christianson, delegate; Glen Sorensen, alternate; LqP Watershed-Clean Water Partnership Team; John Boulton, delegate; and the Yellow Medicine Watershed Advisory Committee; Glen Sorensen, delegate. Personnel Committee: Joe Weber and John Boulton. Passed: 4-0.

DESIGNATION OF OFFICIAL PAPER: Motion by Schardin, seconded by Weber to designate the Ivanhoe Times as the official paper for 2015. Passed: 4-0.

DESIGNATION OF TAA FOR STATE C-S AND C-S RATE: Motion by Weber, seconded by Boulton to designate the following for the TAA for State C-S Projects: Sterzinger as the Technician for all tree projects, Kraus as the Technician on all ecological practices, and Ron Madsen as the Technician on all other practices, unless otherwise stated in minutes and to set the State C-S rate for 2015 at a rate not to exceed 75% cost-share. Passed: 4-0.

DESIGNATION OF BANKS: Motion by Schardin, seconded by Boulton to designate the following banks for the Lincoln SWCD: Bank of the West, Ivanhoe-Checking Account and Flex Checking Account and First Security Bank, Hendricks for the Money Market Savings Account. Passed: 4-0.

SIGNATURES ON BANK OF THE WEST CHECKING ACCOUNTS CARD: Motion by Schardin, seconded by Boulton to approve the following board and staff to be designated to sign checks for the Lincoln SWCD checking accounts: Daniel Christianson, Glen Sorensen, Conrad Schardin, Joe Weber, John Boulton, Pauline VanOverbeke, Dale Sterzinger, Randy Kraus and Ronald Madsen with VanOverbeke being the primary for the SWCD staff to sign. Passed: 4-0.

*The mission of the Lincoln SWCD is to protect and improve the quality of our water, soil, and natural resources by providing programs and services to the citizens and owners of Lincoln County to implement conservation practices.*

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MINUTES: The minutes from the December 17, 2014, meeting stand approved as mailed.

TREASURER'S REPORT: Motion by Weber, seconded by Schardin to approve the Treasurer's Report for December, 2014. Passed: 4-0.

BILLS: Motion by Schardin, seconded by Weber to approve the payment of the bills for January \$39884.96 and to approve the staff to pay the remainder of the February bills for a total of \$23,758.53 (attachment). Passed: 4-0. VanOverbeke also explained that she will need to pay the WEX-Sinclair invoices for diesel fuel when she gets them to avoid late fee charges.

ACTUAL AND BUDGETED INCOME AND EXPENDITURE STATEMENT: VanOverbeke handed out the December 2014 and January 2015 actual and budgeted income and expenditure statement for review.

2014 FINANCIAL REPORT AND FUND BALANCES: Motion by Schardin, seconded by Boulton to approve the 2014 Financial Report and the Fund Balance, Fund Balance Restricted, Committed, Assigned, and Unassigned funds as presented. Passed: 4-0.

2015 BUDGET: Motion by Weber, seconded by Boulton to approve the 2015 budget. Passed: 4-0.

2014 ANNUAL REPORT: Motion by Weber, seconded by Boulton to approve the 2014 Annual Report. Passed: 4-0.

Sterzinger, Kraus, and Johnson present at this time.

2015 EASEMENT IMPLEMENTATION GRANT AGREEMENT: Motion by Boulton, seconded by Schardin, to approve the 2015 Easement Implementation grant agreement for \$4,000. Passed: 4-0.

AREA V MEETING: The Area V meeting is scheduled for February 19, 2015 at St. Stephens Lutheran Church in Marshall.

APPROVE RESOLUTION TO ADOPT LINCOLN COUNTY COMPREHENSIVE LOCAL WATER PLAN AS LINCOLN SWCD COMPREHENSIVE PLAN: Motion by Weber, seconded by Schardin to approve the resolution to adopt the Lincoln County Comprehensive Local Water Plan as the Lincoln SWCD Comprehensive Plan for 2015-2016 (February 4, 2015 to December 31, 2016). Passed: 4-0.

APPROVE FINAL FINANCIAL REPORT FOR: FY14 GRANTS: Motion by Weber, seconded by Schardin to approve the final financial reports for the following FY14 Grants: Easement Delivery, NRBG-WCA and Local Water Plan. Passed: 4-0.

CONSERVATION FLOWAGE EASEMENT-ALLEN STEFFES: Motion by Schardin, seconded by Boulton to approve the Conservation Flowage Easement for Allen Steffes for 6.6 acres for a conservation practice payment of \$3,960. Passed: 4-0.

RIM EASEMENT APPLICATION-ROGER WAYNE HEXUM TRUST: Motion by Weber, seconded by Schardin to approve the RIM application for Roger Wayne Hexum Trust for 146.6 acres for a total easement payment of \$822,792.50. Passed: 4-0.

CONSERVATION FLOWAGE EASEMENT-STEVE SNYDER: Motion by Weber, seconded by Boulton to approve the Conservation Flowage Easement for Steve Snyder for 1 acre and to approve Kraus to sign the easement agreement when it is received. Passed: 4-0.

RIM EASEMENT APPLICATIONS: Motion by Schardin, seconded by Boulton to approve Kraus to sign the RIM Easement applications for the February 13, 2015 deadline to submit applications. Passed: 4-0.

#### REPORTS:

COUNTY COMMISSIONER'S REPORT: Joe Drietz, newly elected County Commissioner, nothing to report other than he is in the learning stages.

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DISTRICT MANAGER’S REPORT: Pauline VanOverbeke, District Manager, reported on the following:

- 1W1P Kickoff meetings will be held in Minneota on March 3 at 5:30 p.m. or March 4 at 8:30 a.m.
- Serve on Finance Committee: Motion by Boulton, seconded by Schardin to approve of VanOverbeke to serve on the MASWCD Finance Committee to determine a dues fee schedule. Passed: 4-0.
- Been busy completing all year-end reporting, Financial Statements, annual plan, eLink reporting, etc. All is complete. First in the state to complete and submit the 2014 Financial Statements-MDA/Notes to the Financial Statement.
- Thank you from MN Grazing Lands Conservation Association for the \$250 donation.
- 2013 Audit report from the State of Minnesota-Office of the State Auditor. Reviewing changes.

Drietz left the meeting at this time.

CONSEVATION TECHNICIAN/WCA ADMINISTRATOR’S REPORT: Dale Sterzinger, Conservation Technician/WCA Administrator, reported on the following:

- Accounts Receivable-\$1,000-WCA charge; WCA bill from YMSWCD for \$1,000 reduced from \$1,771.80 original cost for the Sterzinger WCA project.
- Trees; lowest number of trees than ever before; 14 tree plans; Honeysuckle will be banned in 2017.
- WCA; Administration training in March; caught up with WCA; MASWCD contribution agreement is completed with any future 1026’s going to Marshall; have one violation and a couple of developments.
- Grade Stabilization Project; working with Area II on a grade stabilization structure.
- AIS; attended AIS two-day informational meeting in St Cloud in which is paid for through the county. Lincoln County will receive \$68,000 for this program.

FARM BILL TECHNICIAN’S REPORT: Randy Kraus, Farm Bill Technician, reported on the following:

- RIM; already done above.
- Tractor Rental; Schuneman and New Holland dealers in Tyler are both interested in renting the district a tractor for this spring for seeding. Motion by Schardin, seconded by Weber, to contract with Schuneman’s as the district has already worked out a deal with John Deere/Schuneman’s. Passed: 4-0.
- Drills; the district may want to look at upgrading the old drill for a newer drill in the future.
- Soil Summit in Alexandria-Feb. 18-19; Mitchell, SD-Feb. 19 and Crop Days in Slayton-Feb. 25.

NRCS-SOIL CONSERVATIONIST’S REPORT: Dennis Johnson, District Conservationist, reported on the following:

- Memo of Understanding, Civil Rights policies and sexual harassment was reviewed and signed by the board of supervisors that were present.
- CSP/EQIP; have 21 CWP applications and 26 EQIP applications; ranking now; Finishing up payments; renewed some 2006 CSP contracts (just ending now; in Redwood Watershed).
- Attended a Cover Crop/Soil Health Meeting in Marshall yesterday; ND is experimenting; 75% producers have some type of cover crop; explained; suggested Lincoln County look at doing a plot/field day on cover crops.

Sterzinger left the meeting at this time.

More discussion on cover crops.

The next meeting is scheduled for March 18, 2015 at 10:00 am.

The meeting declared adjourned by the Chair, Christianson at 12:55 pm.

APPROVED: \_\_\_\_\_

DATE

SIGNATURE

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