

LINCOLN SOIL AND WATER CONSERVATION DISTRICT . . .



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LINCOLN SOIL AND WATER CONSERVATION DISTRICT

Minutes of the Lincoln Soil and Water Conservation District, Regular Meeting, USDA Building, Ivanhoe, MN, August 19, 2015.

Meeting called to order by the Chairman, Daniel Christianson, at 7:04 a.m.

Members Present:

Daniel Christianson, Chair
Glen Sorensen, Vice Chair
Joe Weber, Secretary
John Boulton, PR&I
Conrad Schardin, Treasurer

District Staff Present:

Pauline VanOverbeke, District Manager
Randy Kraus, Farm Bill Tech, 7:34 a.m.
Dale Sterzinger, Cons Tech, 7:34 a.m.

County Commissioner Present:

Joe Drietz, Co Comm, left at 8:40 a.m.

AGENDA: An updated agenda was distributed. Motion by Boulton, seconded by Weber to approve the agenda. Passed: 5-0.

MINUTES: The minutes from the June 17, 2015, meeting stand approved as mailed.

TREASURER'S REPORT: Motion by Schardin, seconded by Sorensen to approve the Treasurer's Report for June. Passed: 5-0.

BILLS: Motion by Weber, seconded by Boulton to approve the payment of the bills for July of \$75,204.99 (approved to pay in June) and August of \$27,142.69 (attachment). Passed: 5-0.

CWF-2013 C-S CONTRACT PAYMENT: Motion by Boulton, seconded by Schardin to approve the payment of the CWF-2013 C-S Contracts: CWF-LSYMP-23-13 for Ronald Bunjer for filter strip incentive on 8.38 acres; incentive payment of \$4,207 (remainder of CWF filter strip incentive dollars). Passed: 5-0.

WATER PLAN BILLS: Motion by Sorensen, seconded by Boulton to approve the Water Plan bills in the amount of \$397.60 (shown in the attached list of total bills). Passed: 5-0.

ACTUAL AND BUDGETED INCOME AND EXPENDITURE STATEMENT: VanOverbeke handed out the June and July actual and budgeted income and expenditure statement for review.

FY16 SWCD PROGRAMS AND OPERATIONS GRANT: FY16 SWCD Programs and Operations Grant consists of the following: Conservation Delivery-\$19,896, State C-S-\$15,527, and Easement Delivery-\$4,890. Chairman signed on August 7, 2015. Approved by BWSR and encumber date as of August 18, 2015.

FY16 FBA GRANT: Motion by Schardin, seconded by Sorensen to approve the FY16 FBA Grant for \$31,500 and to have the District Manager be the Authorized Representative. Passed: 5-0.

FY16 BUFFER INITIATIVE GRANT: Motion by Sorensen, seconded by Boulton, to approve the chairman to sign the 2016 Buffer Initiative Grant for \$25,000 when it is received and to have the District Manager be the Authorized Representative. Passed: 5-0.

FY16 AG WATER QUALITY CERTIFICATION GRANT: Motion by Boulton, seconded by Schardin to approve the chairman to sign the 2016 Ag Water Quality Certification Grant for \$6,000 when it is received and to have the District Manager be the Authorized Representative. Passed: 5-0.

SWCD GOVERNANCE 101: It was decided that no one from the Lincoln SWCD will be attending this workshop.

The mission of the Lincoln SWCD is to protect and improve the quality of our water, soil, and natural resources by providing programs and services to the citizens and owners of Lincoln County to implement conservation practices.

EQUAL OPPORTUNITY EMPLOYER

OFFICE SPACE UPDATE: Under the District Manager's Report.

FYI; WIA PROGRAM: MN is in for \$1.6 million for the Walk in Access Program; more info at BWSR Academy.

BWSR ACADEMY: Motion by Weber, seconded by Schardin to allow the all the staff to attend the BWSR Academy Oct 27-29 with VanOverbeke going up on the 26th for the 1W1P meeting. Passed: 5-0.

OUTSTANDING CONSERVATIONIST: The Outstanding Conservationist Award will be Luke Moore. The award info must be in by August 22nd.

MN AG WATER QUALITY CERTIFICATION PROGRAM: The MN Ag Water Quality Certification Program was discussed. Recommendation is to let GBERBA handle the program unless the group decides it is better suited to go with SWPTSA.

SWPTSA: The SWPTSA additional dollars were discussed. Information under the District Manager's Report. Looking at possibly hiring 1-2 civil technicians and a part-time Administrator. Motion by Weber, seconded by Schardin to house the additional full-time Civil Engineering Technician in our new facility. Passed: 5-0.

MN COUNTIES 2015 DIVIDEND: The MN Counties 2015 dividend is Workers Comp-\$540 and Property/Casualty-\$1,130; total dividend is \$1,670.

HEALTH INSURANCE-2016: The Health Insurance premium for 2016 went down 2.5% from \$556.50 to \$542.50.

COUNTY BUDGET: Budget request is for \$124,000 along with \$10,000 to help purchase another NTD.

OFFICE STAFF: Office staff discussion. It was decided to have a committee of Weber and Schardin get together with district staff and talk about additional staff needed to fill the districts' needs, review job description for another district technician/farm bill position, etc. Will meet Tuesday, September 4th after the county commissioners meeting.

MADSEN; RECOGNITION: It was decided to give Madsen a framed print with a plaque of recognition.

COUNTY GEOLOGIC ATLAS: The County Geologic Atlas was discussed. VanOverbeke will talk with Olsen about the program.

MISSOURI RIVER BASIN; 1W1P: VanOverbeke received an email concerning the Missouri River Basin putting in for the 1W1P. Discussion.

MASWCD TIDBITS: The Tidbits were handed out.

REPORTS:

COUNTY COMMISSIONER'S REPORT: Joe Drietz, County Commissioner, reported that they are busy working on the County budget.

Drietz left the meeting at this time.

DISTRICT MANAGER'S REPORT: Pauline VanOverbeke, District Manager's report; see attachment. Also working on County Budget and Employee Policy.

CONSERVATION TECHNICIAN'S REPORT: Dale Sterzinger, Conservation Technician, reported on the following:

- AR; \$13,784.35.
- WCA; AR-\$1015 from a violation; 1026's all caught up; update on violation-met with the owner, renter and contractor-working on moving ahead, restoration order; other WCA projects: Verdi-violaiton; JD38 and JD13 projects.

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FARM BILL TECHNICIAN'S REPORT: Randy Kraus, Farm Bill Technician, reported on the following:

- Seeding done.
- CRP: Working on CRP/tool kit; tool kit issues; 120 new CRP contracts; Levi completed 25-30 contracts. The next regular meeting will be held on Wednesday, September 16, 2015 at 7:00 a.m.

The regular meeting was adjourned at 9:10 a.m.

APPROVED: _____
DATE SIGNATURE