



Helping Bring YOU Clean Water

200 S Co Hwy 5, Suite 200  
Ivanhoe, MN 56142  
507.694.1630 x3  
www.lincolnswcd.net

**REGULAR MEETING NOTICE**  
**WEDNESDAY, DECEMBER 16, 2015 – 1:30 P.M.**  
**PREFORMANCE REVIEWS: 12:30 P.M. for JOE and CONRAD**

The regular Board Meeting of the Lincoln SWCD will be held on Wednesday, December 16, 2015 at 1:30 p.m. at the office in Ivanhoe. ***Joe and Conrad will meet with the staff to go over performance reviews and visit w/the staff. The meeting will start at 1:30 and will hopefully be over at 3:15-3:30.***

- Approve Agenda
- Minutes – November 18, 2015 meeting
- Treasurer’s Report-October & November, 2015
- Bills; December & approve of staff to pay year-end bills
- Water Plan Bills; approve staff to pay year-end WP bills
- CWF-2013 Payouts:
- CWF-2013 Finalize; approve Manager to sign the Final Financial Report after the reporting the CWF contracts, etc., in eLink has been completed
- State C-S payouts; FY15-03; Joseph Weber, 6-Alt. Intakes C-S of \$2,002; FY15-01 Thomas Boulton; 1-Alt Intake
- FYI; State C-S FY15; Slippage of \$398; Joseph Weber Project
- Review Budget/Actual Revenues and Expenditures for November
- Purchases:
  - Purchased; Center Point Payroll from Redwing Payroll-cost-\$426.43; due to ACA reporting
  - Purchased through SW/WC to get system up and running; D-Link and Amped Wireless-\$334.98
  - color copier to work on NRCS network;
  - future purchases/needs: look at SWCD computers for a staff; look at a network server located at the SW/WC Service Coop with other SWCDs in the area; chairs
- Policy addition: The Districts’ wireless connection password will not be given out unless the district manager deems necessary. The wireless connection is for district use. The district manager will hold the password. This policy is in place due to the wireless connection slowing down the internet for the district employees at their work stations as per the SW/WC Service Cooperative IT specialist recommendation.
- Approve the Employee Policy Handbook to start January 1, 2016 (please read prior to the meeting and bring your questions/concerns to the meeting for approval (strike through will be omitted; gray is new)
- Approve staff to review the new building lease w/owner when received; with approval of the building lease at the next board meeting

*The mission of the Lincoln SWCD is to protect and improve the quality of our water, soil, and natural resources by providing programs and services to the citizens and owners of Lincoln County to implement conservation practices.*

- Approve the 1W1P Addendum No 1 which revises Section 2; Term of the YM1W1P Memo of Agreement to extend the effective period of said agreement to Dec. 31, 2016.
- New Building; open house
- Approve the newly created position (change to District Tech #1) to start January 4, 2016, this position will take on the newly created buffer program, GIS/GPS, mapping etc. this will supersede the motion made in the September minutes; current District Tech will resume (continue) his current duties for the farm bill workload, etc.
- FY16 CWF SWCD Buffer Funds; Approve to purchase a NTD with the Buffer funds with dollars coming from the county to complete the purchase in 2016.
- Discuss Pipestone Water Resources position; reconsideration; Kyle present

REPORTS:

- County Commissioner Report
- District Manager's Report
- Conservation Technician's Report
- District Technician's Report
- District Conservationist's Report